

How to Apply

To apply to lease this property, you need to provide the following:
All items must be submitted before an application will be processed.

1. Completed rental application from each adult
2. \$30.00 application fee for each adult
3. **Income/employment verification documents** (Paystubs, offer letter, tax returns, SSI, Social Security, Bank statements, etc. – whatever applies to your situation. Ask and we will tell you what you need to send in.)
4. Photo ID
5. Pet photo (*if applicable*)

Follow these steps:

1. Go to www.cambiargroup.com and click the “Apply online” button on the Homepage **OR** fill out the attached rental application and return it with the required items.
2. If you are doing the online application, fill out one application for each adult that will be living at the property. The fee to process an application is \$30.00 per applicant. There is a spot at the bottom of the online application to enter your payment information. You will not be charged until **after** your application is processed.
3. Send copies of your most recent income/employment verification documents.
4. Each applicant must send in a photocopy or image of their government issued photo ID
5. Photo of the head/face of each pet that will be living in the property (*if applicable*)

Except for the online application, all items may be submitted via one of the following methods:

If by email, send to: crgllc@gmail.com

If by fax, send to 1-866-467-9526

If by text, send to 402-215-4900

If you would prefer to drop off the completed application, supporting documentation and application fee in person please call us and let us know.

Usually we can process the application within 3 business days after all required items have been received. **We will NOT begin processing an application until all required items are received.** If your application is approved, you will be notified immediately. If you want the property, you will need to put down the entire security deposit BEFORE we take the property off the market and hold it for you. Applications are processed on a first come, first served basis. We will not stop processing applications until we have a security deposit from an approved applicant. It is up to you to get the security deposit to us as quickly as possible after your application is approved. Otherwise you run the risk of another application being approved and someone else taking the property. The security deposit may be dropped off in person or done electronically over the phone. You will need to select your move in date at the time you put down the security deposit. We will give you a receipt for the security deposit.



Pet Policies

Many of our properties allow pets. Generally, the number of pets is limited to no more than TWO pets. Also there may be limits on the type or size of pet allowed in a particular property. Please refer to the property specific information on the property flyer or the online ad for the details. Tenant will be required to pay a one-time, non-refundable pet fee.

If Landlord agrees to allow pets within the leased premises, the Tenant/Pet owner must agree to meet the following terms and conditions, without exception:

- A. Tenant/Pet Owner must disclose on their rental application any and all pets they plan to keep on the leased premises. A current photo of the pets head/face must be included with the tenant’s rental application.
- B. Permissible Pets:
 - a. Only the pet(s) listed on the rental application are authorized within the lease premises.
 - b. The following breeds, and any pet sharing a bloodline (mixed) with the following breeds, are strictly prohibited:

American Pit Bull	American Bulldog	Doberman Pinscher
Rottweiler	Chow Chow	Great Dane
Presa Canario	Cane Corso	Akita
Alaskan Malmute	Wolf Hybrid	Siberian Husky
Any Mastiff Breed	Amstaff Bulldog	Staffordshire Terrier

- c. Snakes, Ferrets, Chickens, Mice, Rats, Rabbits and Pigs are strictly prohibited.
 - d. Birds, Fish, Hamsters, Guinea pigs, Amphibians and other reptiles besides snakes are not considered pets under this policy and are not subject to the pet fee. These animals must be kept in a cage, aquarium or habitat at all times. Aquarium size is limited to 50 gallons.
- C. Tenant warrants that the pet(s) is housebroken. Tenant also warrants that the pet(s) has no history of causing physical harm to persons or property, such as biting, scratching, gnawing, etc., and further warrants that the pet(s) has no vicious history or tendencies.
- D. Pets shall not be kept, bred or used for any commercial purpose.
- E. Damages to the exterior or interior of the Premises including, but not limited to: lawn, flooring, walls, trim, finish, tiles, carpeting or any other fixture; caused by the pet(s), will be the full responsibility of the Tenant to pay for the full cost involved to clean, repair, or replace, to its original condition.

Service Animals and Emotional Support Animals (ESA’s)

Some Tenants require a service animal or an ESA to assist them with a disability. These animals are not considered pets under this policy and are exempt from the pet fee. In some situations, the Tenant may be asked to provide documentation from a reliable third party showing that the animal has been prescribed to them as either a service animal or an ESA. All service animals and ESA’s must comply with Federal, State and City laws and ordinances.



RENTAL APPLICATION for Residents and Occupants

Property Address: _____

Please tell us about yourself and any previous rental/housing history. Please be sure to list your full and legal name, including middle initial.

Name: _____ Former last name: _____
First Middle Last

Social Security Number: _____ Birthdate: _____ Your sex : Male Female

Marital Status: Single Married Divorced Widowed Separated, how long? _____

Present Address: _____ since: _____
Street Apt # City State Zip Code

Home Phone # _____ Cell Phone # _____ E-Mail _____

Current Landlord: _____ Phone # _____ Contact Name _____

Current Rent: _____ Why are you moving? _____

Previous Address: _____ From: _____ To: _____

Previous Landlord: _____ Phone #: _____ Rent: _____

Any other rental history: _____ From: _____ To: _____

Landlord: _____ Phone #: _____ Rent: _____

Have you or any person(s) to occupy the property been evicted, breached a rental agreement, or had a legal judgment rendered for damage to a rental property? Yes No (please explain if Yes) _____

Will you or any other occupant plan to have a pet/animal during the occupancy? Yes No

If Yes, please state type of animal, weight, and age: _____

Service Animals and Emotional Support Animals used by persons with disabilities are not considered pets

Present Employer: _____ Supervisor's name: _____

Address: _____ Phone: _____ Fax: _____

Position: _____ Start date: _____ Gross monthly income: _____

Do you have any other monthly income? Yes No If yes, please list source and amount: _____

CO-APPLICANT INFORMATION

Name: _____ Maiden Name: _____
First Middle Last if married less than 2 years

Social Security Number: _____ Birthdate: _____ Your sex : Male Female

Current address (if different from co-applicant's above): _____

Current Landlord: _____ Phone #: _____

From: _____ To: _____ Rent: _____ Contact: _____

Present Employer: _____ Supervisor's name: _____

Address: _____ Phone: _____ Fax: _____

Position: _____ Start date: _____ Gross monthly income: _____

Have your or any person(s) to occupy the property been convicted of a felony, misdemeanor or sex-related crime? Yes No

Have you or your co-applicant ever owned a home? Yes No

Have you or your co-applicant had any credit problems? Yes No

If yes, please explain _____

Please list the names of other people that will be living in the unit with you whether they be spouse, significant other, roommates, parent(s) or children. This helps us match up the applications from multiple people. All occupants over the age of 18 must fill out an application. If you are going to be the only occupant just write "none". _____

Please list all vehicles that will be parked on the premises by anyone living in the property, including cars, trucks, trailers, boats, ect.

Make/Model: _____ Color: _____ Year: _____ License #: _____

Make/Model: _____ Color: _____ Year: _____ License #: _____

Make/Model: _____ Color: _____ Year: _____ License #: _____

EMERGENCY CONTACT INFORMATION

Please provide an emergency contact person, over 18 years old, who is not an occupant of this property

Full Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____



RENTAL APPLICATION ACKNOWLEDGEMENTS & UNDERSTANDINGS OF APPLICANT(S)

This will certify that only those applicants and occupants mentioned above will occupy the premises.

I (we) authorize the above named Landlord to verify the above information by all available means. Acceptance of this application and any monies deposited herewith acknowledged as not binding upon Landlord until application is approved by Landlord in writing. By signing below, applicant(s) recognize(s) that an investigative report may be prepared whereby information is obtained through interview. This inquiry includes information as to character, general reputations, credit, and mode of living. Landlord is not required to re-verify or investigate preliminary findings. Applicant has the right to make a written request within a reasonable period of time to receive additional information about the nature and scope of this investigation requested of a reporting agency. Applicant(s) declare that all statements made above are true and complete. If applicant(s) failed to answer or provide any information requested above or has given false information, we may disapprove the application, retain all application fees and deposits as liquidated damages for our time and expense, and immediately terminate your lease and right of occupancy.

Prior to the processing of the Rental Application, a \$ 30.00 application fee will be paid by applicant(s) which is a non-refundable fee whether the application is approved or not.

I/we have read the forgoing, and understand this application is submitted for the purpose of inducing approval of this application in my/our behalf. I/we also understand that The Civil Rights Act of 1968, as amended by the Fair Housing Act of 1988 prohibits discrimination in the rental of housing based on race, color, religion, sex, handicap, familial status or national origin. The Landlord does not discriminate in rental housing based on race, color, religion, sex, handicap, familial status or national origin.

I/we hereby make application for the above described property.

The undersigned acknowledge that they have read the attached Pet Policies and do hereby agree and understand to meet the Pet Policy standards and conditions. My pet(s) is NOT included in the breeds listed in the Pet Policy, and does NOT carry a bloodline of any breed listed above.

We do NOT have pets. No pet will reside or visit the Premises during the term of the lease.

X _____
Applicant's Signature Printed Name Date

X _____
Applicant's Signature Printed Name Date

Application fee payment information

Application fees are processed via ACH transfer after your application has been processed. Please provide bank account information for payment of the application fee. Application fee is \$30.00 per applicant.

Name on the account: _____

Account type: _____

Routing Number: _____

Account Number: _____

Office Use Only Application Application fee Inc/Emp Docs Photo ID Pet(s) photo

Management Representative

Application Received Date & Time